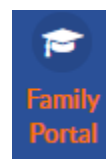


Greenbrier Christian Academy FACTS/RenWeb Student Login Policy & Instructions for Setting Up

The GCA teachers, FACTS Family Portal/RenWeb to display class attendance/behavior, grades and homework (including a brief description of daily classroom activity). Each parent is encouraged to view their students' information online regularly in order to keep them accountable. **NO STUDENT SHOULD EVER HAVE HIS/HER PARENT'S LOGIN INFORMATION!** There are times that a teacher may write something for the parent only; and the parent should be the only one changing family demographic information.

Set-Up Instructions (for 7th-12th grade students with GCA email accounts):



1. On the GCA webpage www.gcagators.org, click the Family Portal button.
2. Next to the Login button click "Create New Family Portal Account".
 - a. Type your student GCA email in the Email field and click the "Create Account" button.
 - b. At this point RenWeb will send an email to your student email account. Please follow the instructions to complete the account set up.

Student Log-in After Account Created:

1. Go to the GCA webpage (www.gcagators.org) and click the Family Portal button.
2. Fill in new username and password (District Code is GCA-VA).
3. Select the "Student" option.
4. Click "Log In"