

Greenbrier Christian Academy Computer Network Student Acceptable Use Policy

Overview

The Greenbrier Christian Academy (GCA) Computer Network is primarily maintained to support the School's administrative, business and educational support functions in carrying out the GCA Mission. *Student use of GCA computer equipment or network is intended solely for educational purposes.*

All students must:

- act honestly and responsibly
- respect the rights of other computer users
- respect all pertinent license and contractual agreements related to GCA information systems
- adhere to this Policy
- use the Network and Internet appropriately and legally

Internet

Internet access is provided for educational purposes. GCA's Internet access is highly filtered; however there are times when inappropriate material may slip through. The student must maintain a high degree of discretion when accessing the Internet. Internet access is monitored via the filtering system and may be blocked at any time. Streaming audio or video is not permitted.

Personal Laptops and other Devices (*WiFi only – NO 3G/4G Capable Devices are Permitted*)

- Personal laptops and other WiFi devices may be used ONLY for instructional purposes; any disruption of instruction, classroom routine, or classroom expectations will result in the loss of computer device privileges including WiFi access where appropriate.
- Greenbrier Christian Academy is not responsible for loss or damage to personal laptop computers or other electronic devices. Students are responsible for devices left in unattended areas, book bags, lockers, automobiles, etc.
- Greenbrier Christian Academy is not responsible for the maintenance or repair of personal laptop computers or devices.
- Audio/video recording of ANY KIND is not permitted without prior approval. (including photos)
- Faculty members may take away the privilege to use this computer device at their discretion within their individual classrooms.
- Students should make all effort to avoid even the appearance of academic dishonesty when using the computer device. If warranted, a faculty member may temporarily confiscate a student computer. Disciplinary action will result if cheating occurs.

Passwords

All students who register their personal device will be given a username and password. *Access to the Internet will be blocked without this log-in information, and other services may be linked to this log-in. Do Not Lose It.*

The student is responsible for maintaining the confidentiality of his/her password.

- **The Student will be held responsible for any and all Internet/network usage or activity that originates within or occurs using his/her username and password.**
- Passwords may not be shared with others. *This would include letting others use the device.* Parents may request the username and password from the IT office.

Prohibited Uses

Misuse of School information systems is prohibited. Misuse includes, but is not limited to, the following:

- a. Any action that violates the guidelines established in the GCA Student Handbook.
- b. Attempting to modify or remove computer equipment, software, or peripherals without proper authorization.
- c. Unauthorized access of computers, software, information or networks to which the School belongs.
- d. Taking actions which interfere with the access of others to information systems.
- e. Using information systems for any illegal or unauthorized purpose.
- f. Personal use of information systems or electronic communications for non-educational purposes.
- g. Reading other users' information or files without permission.
- h. Academic dishonesty.

Damage

The cost of repairs for any damage to GCA technology equipment caused by negligence or intentional misuse by the student will be charged to the student's account.

Privacy

Network and Internet access is provided as a tool to facilitate the carrying out of GCA's Mission. GCA reserves the right to monitor, inspect, copy, review, and store at any time and without prior notice any and all usage of the Network and the Internet, including all materials, files, information, software, communications, and other content transmitted, received, or stored in connection with this usage. All such information, content, and files are the property of GCA. You should have no expectation of privacy regarding them. Network administrators may review files and intercept communications for any reason, including but not limited to maintaining system integrity and ensuring students are using the system consistently with this Policy.

Noncompliance

Your use of the Greenbrier Christian Academy Computer Network is a privilege, not a right. Students who violate the acceptable use policy will receive a warning after the first offense, followed by an in school suspension for subsequent infractions. Continued issue will result in the student losing the privilege of using an EED and incurring any academic penalties associated with this.

Student:

I have read and understand the Greenbrier Christian Academy Computer Network Acceptable Use Policy and will comply with it.

Signature

Date

Printed Name

Parent:

I approve of my student's use of GCA computer and network facilities within the bounds of this Acceptable Use Policy.

Signature

Date